

TEQIP - Phase II
Meeting of the Board of Governors held on 22.06.2013 at 11 am
at the Conference Hall, College of Engineering, Adoor.

Principal welcomed all the delegates and participants and explained the agenda of the meeting. The verifications included in the agenda were discussed and the following decisions were taken.


Total 10 members have attended the meeting.

Decisions

1. IDP submitted in September 2012 has been ratified.
2. Action by the principal in submitting proposals for autonomy to UGC through Cochin University of Science and Technology is ratified.
3. Various TEQIP implementation committees constituted have been approved. The BOG members have also insisted that all the committee conveners should be available during BOG meetings.
4. The Institutional Procurement Plan already submitted to NPIU has been approved. The Chairperson of the Procurement Committee should ensure that the procedure of procurements are as per the guidelines of TEQIP - II.
5. The Institutional procedure for initiating the packages in the Procurement Plan has been approved. Any change in the plan should be approved by NPIU
6. The FDP Programme on "Recent trends in Renewable Energy Systems" organized by Mechanical Engineering and Electrical & Electronics Engineering Department under TEQIP - Phase II from June 10 - 14, 2013 before the BOG meeting held on 22.06.2013, has been ratified in the meeting.
7. The BOG suggested that the courses conducted should not affect the regular academic programmes and plans must be prepared very carefully
8. Dr.AchuthSankar S.Nair, member Board of Governors, will guide in conducting Faculty development Programme as well as seminars and symposium. Prof.Eldho, Chairman of the Board of Governors will review the progress of academic activities under TEQIP and ensure the cooperation of IIT's, IISc and Institutes of Higher learning.
9. It was decided by the BOG to pay Rs. 6000/- (Rupees Six Thousand only) per month for a maximum period of 22 months for each student for Teaching Assistantship . It was also decided that the Teaching Assistantship will be provided only to non - GATE and non - sponsored full time M. Tech students.
10. A committee for Industry - Institution - Interaction Cell has already been constituted. The Cell is to be met at least twice per semester. The committee members and faculties are to be visited the Industries. A vision workshop will be conducted under the guidance of Sr.L.L.Ramachandran and Shri.K.C.C.Nair to explore the avenues of meaningful industry Institute Interaction and an action plan may be prepared.
11. Under the guidance of Shri.K.C.C.Nair, The Entrepreneur Development cell will be strengthened and a Technology Incubation Centre will be established.
12. Constitution of finishing schools. The BOG has directed to constitute finishing schools for the weaker students and remedial teaching must be conducted. It was also directed that the style of teaching should be changed. The remedial teaching classes must be conducted on working days before or after regular classes or on the holidays. The BOG has also insisted that necessary time should be allowed to the teachers for preparing topics. Efficient teachers will be appointed, if

- necessary, from outside for teaching in the finishing schools.
13. Steps will be taken before the start of every batch, to ensure that the students have sufficient prerequisite skills in mathematics and physics and bridge classes will be conducted for addressing the weakness.
 14. The TA/DA will be paid for the activities under TEQIP – Phase II and it will be as per TEQIP guidelines.
 15. Higher honorarium may be paid in a special cases, with the the approval of the Board of Governors.
 16. Travelling abroad for seminar, conferences, etc should be according TEQIP guidelines, observing the Government of Kerala rules. The faculty and staff actively involved in TEQIP implementation will be given preference.
 17. Clerk – cum – Junior Accountant and Data Entry Operator, one each, is to be appointed, for the TEQIP – Phase II. Proposal for the same is accepted. A committee may be constituted for the above appointment, consisting of Principal, TEQIP Co ordinator and one Technical Expert. Technical Expert must be qualified hand. Wide publicity must be given for the notification of appointment as per Government norms. The appointment is to be done by conducting Test / interview. The honorarium to Clerk – cum – Junior Accountant and Data Entry Operator will be Rs. 350/- per day or as per the government of Kerala rules.

The meeting ended at 1.15 pm.

1. Chairman, Prof.T.I Eldho, IIT, Bombay 
2. Sri.M.Sheriff, Additional Secretary, Higher Education Department
3. Sri.James Joseph, Joint secretary, Finance Department
4. Prof..Manju S.Nair, Department of Computer Science and Engineering
5. Prof.Mr.John George, Department of Electrical Engineering
6. Dr.Zakaria K.A,
7. Dr.K.C.C.Nair
8. Dr.Achuthsankar S.Nair
9. Sri.L.L.Ramachandran
10. Prof.Jyothi John, Principal, College of Engineering, Adoor