
College of Engineering Adoor
MINUTES OF THE 4th MEETING OF THE BOARD OF GOVERNORS
Venue: Conference Hall, College of Engineering Adoor
Date: 13.06.2014

The meeting commenced at 10.00AM and Prof. Jyothi John, Principal, College of Engineering Adoor welcomed the members of the BoG. **Dr. V. Gopa Kumar**, Director – SPFU – TEQIP, Government of Kerala and **Dr. Asha Letha Thampuran**, Mentor-TEQIP, College of Engineering Adoor were special invitee to the meeting.

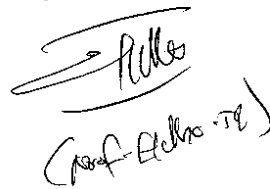
Agenda 4.1. The meeting confirmed the minutes of third Board of Governors meeting.

Agenda 4.2. The Principal detailed the action taken according to the last BoG meeting and explained the difficulty in starting new PG courses due the lack of sufficient faculty in various departments at College of Engineering Adoor. The members expressed their concern in this matter and asked the Principal to communicate the same to Director IHRD, for deputing sufficient faculty at College of Engineering Adoor so that new PG programme can be started in the next academic year.

The meeting passed a resolution to include Director, IHRD as special invitee for the BoG meetings in future.

Agenda 4.3. The meeting reviewed and noted the various activities after the last BoG meeting under TEQIP.

The Principal and TEQIP Co-ordinator pointed out to the Director – SPFU about the lack of TEQIP fund for meeting the committed expenditure of procurement and other activities. Dr. V Gopakumar, Director – SPFU stated the present difficulty in arranging the funds to the project institutions. The meeting opined to request the Director IHRD, to release funds as an interim arrangement on repayment basis, to meet the committed expenditure of College of Engineering Adoor. The meeting also asked the Principal to request the same to the Director, IHRD.


Prof. Jyothi John

The Nodal Officer (Academic) is asked to detail the academic activities and the activities of IIC and the activities of IEDC (Innovation and Entrepreneurship Development Committee). Dr. Asha Letha Thampuran expressed the concern about the activities of IEDC. Dr. V Gopakumar detailed the importance of guidelines for the activities of IEDC and opined for the formulating the guidelines before the next BOG. Dr. L L Ramachandran opined to visit IIT, Bombay to study the activities of Incubation centre there and the Honorable BoG Chairman, Prof. Eldho T I extended his support for the same.

The Co-ordinator, Accreditation Committee is asked to brief the activities of accreditation process at College of Engineering Adoor. Dr. V Gopakumar and Dr. Asha Letha Thampuran pointed out the preparations to be carried for the accreditation process. Dr. V Gopakumar asked the Principal to streamline the library functioning to cope with the requirements of accreditation. Dr. V Gopakumar also pointed the SAR focuses and need for the quality assurance cells for each department. The meeting discussed the details of formulating the PEO for each programme and asked the Principal to conduct the meeting of stakeholders for PEO formulation.

Agenda 4.4. The BoG ratified the Principal's approval of revision made in the procurement plan.

Agenda 4.5. The BoG ratified the Principal's NOC for the recommendation of award of contract for the procurement packages under shopping for which the actual cost was more than 25% of the estimated price in the procurement plan.

Agenda 4.6. The BoG ratified the flight travel performed by the faculty till date under TEQIP.

Agenda 4.7. The BoG approved to convert the posts of Clerk cum Junior Accountant and Data Entry Operator from daily wages basis to contract (consolidated pay) basis on meeting the eligibility criteria prescribed, as per the minutes of the 7th meeting of the State Steering Committee of TEQIP II held on 29/1/2014.


Prof. Eldho T I

BoG approved to release the arrears with effect from the month of February 2014, if the incumbents satisfy the eligibility criterion as per the said State Steering Committee minutes.

Agenda 4.8. The BoG noted the activities to be initiated in the immediate future.

The meeting concluded at 12.45 PM

Adm
Abel Elchovra